

MILL CREEK SPECIAL SERVICE AREA ADVISORY BODY

Kane County/Mill Creek SSA Office
39W250 Herrington Boulevard, Suite R1, Geneva, IL 60134

AGENDA

Monday, May 20, 2019

6:30 PM

1. **Call to Order**
2. **Public Comment**
3. **Approval of Minutes:**
 - A. Monday, March 18, 2019
4. **Monthly Financial**
 - A. Budget Performance Report
 - B. Detail General Ledger Report
5. **Subdivision Report – Projects**
 - A. Sheriff's Detail
 - i. Extra prom detail filled for Sat, MAY 11th from 10:30 pm – 3:00 am.
 - B. Village Center Commercial Property Maintenance:
 - i. Update – SSA's Letter to Shodeen
 - ii. Request for breakdown of snow removal expenditures
 - C. Wetland Behind Shannon Square (ILM):
 - i. Update - Project continues to be delayed due to overly saturated ground
 - D. Services/Projects:
 - i. Brush Pick-Up Services:
 1. Kramer completed Service #1 of 3 on Thurs, APR 25th
 2. Total of 531 stops as compared to:
 - a. 394 stops in 2018
 - b. 437 stops in 2017
 3. Next service date: Week of JUL 8th
 - ii. Street Sweeping Services:
 1. LRS completed Service #1 of 3 (first week in May), except for:
 - a. Neigh "O" due to construction – will come back to finish job.
Withholding payment of invoice until then.
 - iii. Herrington Circle Landscape Project:
 1. Cornerstone completed the project.
 2. Earle/Cornerstone final review commentary
 - iv. Tree/Stump Removal Services:
 1. Awarded to Pessina Tree Service
 - v. Concrete Lifting Project:
 1. B&B Concrete Lifting, Inc awarded contract
 2. Project start date: Tues, MAY 28th
 - vi. Bike Path Maintenance:
 1. RFQ process in progress

- vii. Prairie Maintenance:
 - 1. RFQ to be worked on for FALL treatment

E. FY2019 Contract Renewals:

- i. Parkway Tree Installations:
 - 1. Brancato opted out of third/final contract extension
 - 2. Project will have to go out for RFQ.
- ii. Landscape Maintenance with Cornerstone Horticultural Partners:
 - 1. Umbrella contract passed the Admin Comm Mtg on Wed, May 8th.
 - 2. Will now move on to COB Mtg on Tues, JUN 11th.
- iii. J.U.L.I.E. Locates Services:
 - 1. Approved @ MAR 12, 2019 meeting
- iv. SSA Office Lease:
 - 1. Approved @ MAR 12, 2019 meeting

6. Advisory Body Comments

7. New Business:

8. Adjourn